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|---|---------------------------------|--|--|-----------------|--------------------------------|-----------------|---------------|
| Center Name: PMS Headstart - Nambe | | Address: 180 B State Road Nambe, NM 87506 | | | Phone: (505)455-3151 | | |
| License Number: 94604 | Issue Date: 01/3/2017 | Expiration Date: 01/2/2018 | Type: 5 Star FOCUS Child Care Center | | Status: Licensed | | |
| Capacity | | | | | Census | | |
| Over Age 2: | 40 | Under Age 2: | 0 | Night Care: | 0 | Playground: | 20 |
| | | Over 2: | 14 | Under 2: | 0 | | |
| Days and Hours of Operation | | | | | | | |
| | <u>Monday</u> | <u>Tuesday</u> | <u>Wednesday</u> | <u>Thursday</u> | <u>Friday</u> | <u>Saturday</u> | <u>Sunday</u> |
| Opening Times: | 08:00 AM | 08:00 AM | 08:00 AM | 08:00 AM | 08:00 AM | Closed | Closed |
| Closing Times: | 01:00 PM | 01:00 PM | 01:00 PM | 01:00 PM | 01:00 PM | | |
| # of Classrooms: 2 | Purpose: Annual | | Date: 11/14/2017 | | Time: 10:00 AM | | |
| Comments Facility did fire drill with 4 staff and 14 kids. All went well. | | | | | | | |

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

| Licensure | |
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| 8.16.2.11 A TYPES OF LICENSES | Compliance |
| 8.16.2.11 B RENEWAL OF LICENSE | Compliance |
| 8.16.2.11 D NON-TRANSFERABLE RESTRICTIONS OF LICENSE | Compliance |
| 8.16.2.12 A, K, M LICENSING ACTIONS AND ADMINISTRATIVE APPEALS | Compliance |
| 8.16.2.17 E, F SURVEYS FOR CHILD CARE FACILITIES | Compliance |
| 8.16.2.18 D COMPLAINTS | Not Inspected |
| 8.16.2.21 A LICENSING REQUIREMENTS | Compliance |
| 8.16.2.21 B CAPACITY OF CENTERS | Compliance |
| 8.16.2.21 C INCIDENT REPORTING REQUIREMENTS | Compliance |
| Administrative Requirements | |
| 8.16.2.22 A ADMINISTRATION RECORDS | Compliance |
| 8.16.2.22 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT | Compliance |
| 8.16.2.22 C POLICY AND PROCEDURES | Compliance |
| 8.16.2.22 D FAMILY HANDBOOK | Compliance |
| 8.16.2.22 E CHILDREN'S RECORDS | Compliance |
| 8.16.2.22 F PERSONNEL RECORDS | Compliance |
| 8.16.2.22 G PERSONNEL HANDBOOK | Compliance |
| Personnel & Staffing | |
| 8.16.2.23 A PERSONNEL AND STAFFING REQUIREMENTS | Compliance |
| 8.16.2.23 B STAFF QUALIFICATIONS AND TRAINING | Compliance |
| 8.16.2.23 C STAFF/CHILD RATIOS AND GROUP SIZES | Compliance |

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| Center Name: PMS Headstart - Nambe | License Number: 94604 | Date: 11/14/2017 |
| Services & Care of Children | | |
| 8.16.2.24 A GUIDANCE | | Compliance |
| 8.16.2.24 B NAPS OR REST PERIOD | | Compliance |
| 8.16.2.24 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODDLERS | | Compliance |
| 8.16.2.24 D DIAPERING AND TOILETING | | Compliance |
| 8.16.2.24 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS | | Compliance |
| 8.16.2.24 F ADDITIONAL REQUIREMENTS FOR NIGHT CARE | | N/A |
| 8.16.2.24 G PHYSICAL ENVIRONMENT | | Compliance |
| 8.16.2.24 H SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT | | Compliance |
| 8.16.2.24 I EQUIPMENT AND PROGRAM | | Compliance |
| 8.16.2.24 J OUTDOOR PLAY AREAS | | Compliance |
| 8.16.2.24 K SWIMMING, WADING AND WATER | | N/A |
| 8.16.2.24 L FIELD TRIPS | | N/A |
| Food Service | | |
| 8.16.2.25 B MEALS AND SNACKS | | Compliance |
| 8.16.2.25 C MENUS | | Compliance |
| 8.16.2.25 D KITCHENS <u>Deficiencies</u> The refrigerator; freezer in the kitchendoes not have a working internal thermometer. Regulation: 8.16.2.25D(6) <u>Corrective Action Plan</u> The center will obtain and place a working thermometer in refrigerator; freezer. Date to be Completed: 12/13/2017 | | Non-compliance |
| 8.16.2.25 E MEAL TIMES | | Compliance |
| Health & Safety Requirements | | |
| 8.16.2.26 A HYGIENE | | Compliance |
| 8.16.2.26 B FIRST AID REQUIREMENTS | | Compliance |
| 8.16.2.26 C MEDICATION | | Compliance |
| 8.16.2.27 A-D ILLNESS REQUIREMENTS FOR CENTERS | | Compliance |
| 8.16.2.28 A-H TRANSPORTATION REQUIREMENTS FOR CENTERS | | N/A |
| Buildings, Grounds & Safety | | |
| 8.16.2.29 A HOUSEKEEPING | | Non-compliance |

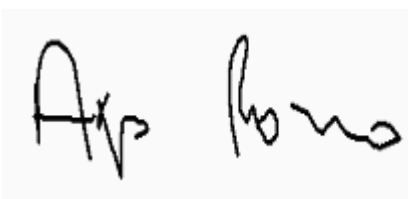
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|--|---------------------------------|----------------------------|
| Center Name: PMS Headstart - Nambe | License Number: 94604 | Date: 11/14/2017 |
| Buildings, Grounds & Safety | | |
| <p><u>Deficiencies</u> The premises in the classroom are not safe in that there is too much furniture used for storage. Regulation: 8.16.2.29A(1)</p> <p><u>Corrective Action Plan</u> The safety violation will be corrected and a system for routine safety inspection developed. Date to be Completed: 12/14/2017</p> | | |
| 8.16.2.29 B PEST CONTROL | | Compliance |
| 8.16.2.29 C MECHANICAL SYSTEMS | | Compliance |
| 8.16.2.29 D WATER AND WASTE | | Compliance |
| 8.16.2.29 E LIGHTING, LIGHTING FIXTURES AND ELECTRICAL | | Compliance |
| 8.16.2.29 F EXITS AND WINDOWS | | Compliance |
| 8.16.2.29 G TOILET AND BATHING FACILITIES | | Compliance |
| 8.16.2.29 H SAFETY COMPLIANCE | | Non-compliance |
| <p><u>Deficiencies</u> The center does not have verification of an annual fire inspection from the fire authority having jurisdiction. Regulation: 8.16.2.29H(3)(e)</p> <p><u>Corrective Action Plan</u> An annual fire inspection will be requested from the fire authority having jurisdiction over the center. Date to be Completed: 12/14/2017</p> <p><u>Deficiencies</u> The center's fire extinguishers is not inspected yearly. Regulation: 8.16.2.29H(3)(k)</p> <p><u>Corrective Action Plan</u> Equipment will be maintained and inspected yearly. Date to be Completed: 12/14/2017</p> | | |
| 8.16.2.29 I SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES | | Compliance |
| 8.16.2.29 J PETS | | N/A |

Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.



12:05 PM

11/14/2017



11/14/2017

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| Surveyor: Dion Ortega | Date | Facility Rep: Agnes Romero | Date |
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